

**MINUTES OF THE CHESHIRE TOWN COUNCIL MEETING HELD ON
TUESDAY, JULY 12, 2005, AT 7:30 P.M. IN COUNCIL CHAMBERS, TOWN
HALL, 84 SOUTH MAIN STREET, CHESHIRE CT 06410**

Present

Chairman David Orsini; Vice-Chairman David Schrumm; Council Members Justin Adinolfi, Steve Carroll, Sheldon Dill, Matthew Hall, Diane Visconti, and Timothy White.

Town Manager Michael A. Milone

Town Attorney John Knott

Gerald Sitko, Economic Development Coordinator

1. ROLL CALL

The clerk called the roll and a quorum was determined to be present.

2. PLEDGE OF ALLEGIANCE

The group Pledged Allegiance to the Flag; the Colors were presented by Boy Scout Troop 90, Norton School.

3. PUBLIC COMMENTS

A. Recognition of Retired Town Planner Richard Pfurr.

Chairman Orsini presented a Certificate of Recognition to Richard Pfurr, honoring his 27+ years of service to the Town of Cheshire, highlighting Mr. Pfurr's leadership in the growth and change in the Town, particularly the successful open space program, and his career holding many administrative positions in Town government, most importantly his position as Town Planner.

Mr. Pfurr thanked the Town Council and the community for the support and friendship he received during his 27 years in Cheshire.

B. Presentation on "One Book, One Town" by Library Director Ramona Harten.

Ms. Harten presented the Council members with a copy of the book "Love in the Driest Season" by Nealy Tucker, which is the book chosen for the One Book, One Town program. Ms. Harten briefly explained the book's story, and advised that the author will be in Cheshire on October 26th and 27th for meetings and discussions on the book. She thanked the Friends of the Library for their major financial contributions, time and effort on behalf of the Library.

Mrs. Visconti commented on the great job being done by Ms. Harten at the Library, and noted that the selected book is a compelling read.

C. Presentation on West Nile Virus by Chesprocott Health Director Thomas Wegrzyn.

Mr. Wegrzyn reported on the activity of the virus as of July 7th, with 9 birds testing negative, and Chesprocott has not received any calls about birds to date. In the past four years much has been learned about the West Nile Virus and the many species of mosquitoes that are associated with the virus. This year there is a natural slowing of the process to catch mosquitoes causing the virus; target basins have not been targeted; and there will be no larvicide. Mr. Wegrzyn encouraged people to wear appropriate clothing when they go outside; venture out early in the day and wear deet repellent to cover the skin. He advised that more information can be received on the Chesprocott web site.

Chairman Orsini thanked Mr. Wegrzyn for the information presented on behalf of the community and for the good work of the health district.

D. Public Comments.

4. CONSENT CALENDAR

MOTION by Mr. Schrumm; seconded by Mr. Dill.

BE IT RESOLVED, that the Town Council approves Resolution #071205-1

RESOLUTION #071205-1

BE IT RESOLVED, that the Town Council approves the Consent Calendar for July 12, 2005 as follows:

- A. Acceptance and appropriation of a \$250 donation from the Cheshire Newcomers Inc. to the Police Gift Account for program materials.
- B. Authorization for Michael A. Milone, Town Manager of the Town of Cheshire, to execute and deliver on behalf of the Town of Cheshire a License Agreement with the State of Connecticut Department of Corrections for the use of the range at Cheshire Correctional Institution for firearms training, and approval of indemnification clause In said Agreement.
- C. Appropriation of \$47 from the Performing and Fine Arts Gift Account for the purchase of two lock boxes.
- D. Acceptance and appropriation of a \$350 donation from the Cheshire Newcomers, Inc. to the Youth Services Gift Account for Yellow House Programs.

- E. Appropriation of a \$125 donation from the Performing and Fine Arts Gift Account to supplement the purchase of flooring for theater Productions.
- F. Acceptance and appropriation of a \$1,350 donation from Brett and Sandra Hobson to the Parks and Recreation Gift Account for a memorial bench.
- G. Authorization to apply for a SAFER Act Grant to support Fire Department personnel costs.
- H. Approval of audit firm engagement letter.

Discussion

Mr. Schrumm advised the Council that Item "G" would be removed from the Consent Calendar pending further discussion with the Fire Chief.

VOTE The motion passed unanimously by those present.

5. ITEMS REMOVED FROM THE CONSENT CALENDAR

Item "G" was removed from the Calendar.

6. OLD BUSINESS

7. NEW BUSINESS

A. Discussion re: Authorization for participation in the SmartPower 20% by 2010 Clean Energy Campaign.

Richard Ogurick, Chairman of the Energy Commission, presented information to the Council on the 20% by 2010 clean energy campaign, with a recommendation that the Council support the implementation of the program in Cheshire.

The Energy Commission passed a motion 6-1 to make this presentation and recommendation to the Town Council. Mr. Ogurick commented on energy supplies being limited with one-half of our energy coming from fossil fuels (coal, oil and natural gas); about 1/3 of our electricity comes from nuclear energy; 11% comes from hydro electric plants. The 20% by 2010 campaign is promoted throughout the country, particularly in the northeast by SmartPower; and the campaign requests that towns commit to purchasing 20% clean energy by 2010; and purchase of clean energy by citizens.

The benefits of the clean energy campaign are soft and quantifiable, and they include creation of cleaner and healthier communities, increase in energy diversity, more suitable prices, environmental benefits, educational benefits, economic benefits for the towns, and the towns receive free solar energy panels

for every 100 homes that sign up for the program. Because of its location, Cheshire would receive double the solar panels for every 100 homes that join the campaign. These panels reduce electrical costs by \$200 per year per panel. The program provides educational opportunities for school children to learn about energy technology; there would be contests for students to design solar panels; and the program is coordinated with the science curriculum.

Costs of the program were highlighted by Mr. Ogurick who said the cost is done on a graduated scale with the first year goal of 3% clean energy at \$2000 cost; year 6 would be 13% energy at a cost of \$8000. Over five years the total cost of the program is about \$30,000, or ½ % of the current electrical payments, and this is a small investment.

At this time individuals have two options for clean energy with registration forms in the CL&P bill or their website; people can check off their preferred option – community energy costing 1.1 cent per kw hour more than current payment; or sterling planet with a cost of 1.5 cents per kw hour more. The reason for the price difference is the source of the clean energy, with the higher cost supply being closer to where we are located.

The Energy Commission plans to promote the program with the residents, businesses, organizations, Chamber of Commerce, fall festival, and religious organizations. Mr. Ogurick noted that religious groups can participate in the program at no cost.

As of July 1st, 22 people have signed up for the program at 100%; 6 at 50%; and there are another 100 to 200 enrollment forms in process; 15 towns have made a commitment to the program in Connecticut.

The commission recommends that the Town Council pass the resolution to authorize Cheshire to commit to the 20% by 2010; start making clean energy purchases at the 3% level; and increase to the 13% level in 2010. The reason for the 13% is that the General Assembly has already mandated that the utility companies produce 7% clean energy, or make 7% available to people by 2010. Therefore, there is only a commitment to 13%.

The commission is recommending that the Town reinvest 10% of the savings achieved from the lighting project, \$54,000 a year, to pay for the clean energy. There is, therefore, no net cost or increase to the Town.

Mr. Ogurick stated that the program has much merit, social benefits, and Cheshire should make a commitment on behalf of the community. There is no contract, and towns can withdraw from the program without penalty.

Mrs. Visconti asked how the solar panels would work for the Town, where they would be placed.

According to Mr. Ogurick they must be installed in a public building, i.e. a school; they would generate a kilowatt of electricity, and a lot more of excitement and interest for students and teachers learning about clean energy and generation technologies. Cheshire gets two solar panels for every 100 people who enroll in the program. The panels are each worth about \$10,000.

Mrs. Visconti asked where these panels could be used, if they could be used on the new CHS roof when it is installed, and if the Energy Commission could put information together for PBC to look at this possibility for the roof project.

In response, Mr. Ogurick said "yes" they could be placed on the CHS roof, that the commission can provide information to the PBC, and advised that New Haven has a magnet school with solar roof panels.

Mr. Ogurick gave a brief overview on the DPUC ruling, advising he had a conversation with the town's CL&P account executive. DPUC final decision dated June 30th mandates CL&P to recalculate its street light reconciliation. Cheshire signed off in November on the original true-up; the Town was not being billed for some street lights it should have been billed for; and was being billed for others it should not have been billed for; and the net result was Cheshire paying a few hundred dollars per month to CL&P. This settlement agreement is null and void as a result of the DPUC ruling. CL&P is studying the decision and coming back to Cheshire by September 20th with some approach, more likely recalculating our reconciliation. With the original calculation CL&P went back 6 years, and now DPUC is forcing them to go back to 1986 so 20 years worth of data will be looked at, and numbers will be reworked and a new number will come back to Cheshire. There is also a 7.3% rate reduction going forward on the street lights if the towns want to purchase them. The Energy Commission is looking at 5 years to spread out the payments for the street lights. The rate reduction is equal to about \$15,000 annually.

B. Discussion and action re: Commitment of Land for a Boundless Playground.

MOTION by Mr. Carroll; seconded by Mr. Schrumm.

BE IT RESOLVED that the Town Council approves Resolution #071205-2.

RESOLUTION #071205-2

WHEREAS, Kids in Motion has initiated the construction of a Boundless Playground in Bartlem Park, and they need a commitment of land before they can proceed with fundraising, development of a design, application for grants, etc. and,

WHEREAS, the Parks and Recreation Commission recommends to the Town Council that land be committed for construction of said Boundless Playground,

NOW, THEREFORE, BE IT RESOLVED, that the Town Council approves the commitment of a parcel of land located at Bartlem Park, immediately north and east of the existing playscape, to Kids In Motion, for the construction of said Boundless Playground with the following conditions:

1. Funds for construction will be raised and provided exclusively by Kids in Motion.
2. The Town of Cheshire will take ownership of this playground once completed.
3. The Parks and Recreation Commission and Town Council have final approval over the playground design.
4. This commitment of land will expire after twenty four (24) months, if this playground is not constructed within that period of time; this 24 month period shall commence when the contract between Kids in Motion and Boundless Playground is executed.

Discussion

Mr. Carroll reported that the representatives of Kids in Motion have attended Parks and Rec Commission meetings looking for a commitment from the Town for a parcel of land to construct the playground. The commission believes there is existing land around the current playground. The agreement states the Town Council will commit to this idea, and the group wants 24 months before the commitment is lifted. Mr. Carroll stated this time frame would not be enforced if the project is moving forward. If there is an obstacle then the Council could extend the time frames.

Nina Vianese, President, Kids in Motion, thanked the Council and Parks and Rec Commission for their support and understanding. She advised that Boundless Playgrounds is looking for a commitment on a site in town before moving forward with the project. With a commitment of land she and her group can begin grant writing and working with Boundless Playgrounds on the project.

Ms. Vianese displayed a board showing the playgrounds of this type throughout the state, and said this type of playground is something for everyone. It is adaptive, innovative, accessible for all, promotes integration amongst all children in a play environment.

According to Mr. Carroll the new playground would be built around the existing one in the park, at a cost of \$350,000 to \$400,000, and this is a long term effort.

Ms. Vianese outlined the structure of Kids in Motion which has 10 Board members, 5 committees with two co-chairs each, and advised that businesses and individuals in Cheshire have exhibited a positive response to the project.

Mr. Adinolfi commended the group for the work being done, supports the resolution, and asked about fund raising, and how it ties to the 24 month time frame.

The group must raise \$5000 to sign a service agreement with Boundless Playgrounds, and Ms. Vianese said there will be much grant writing with a large amount of funds for the project coming from grants. She believes the 24 months is the length of time needed by Boundless Playgrounds to get the playgrounds funded and built. Boundless Playgrounds does not help to raise funds, but will review a grant, provide support and has systems in place to pull a community together for the project. If it is not all done within 24 months, Kids in Motion will come back to the Council for an extension.

Mr. Hall asked about adding another 12 months to the resolution now so the group does not have to come back to the Council.

It was noted by Mr. Carroll that Boundless Playgrounds provides information about moving forward, and the Parks and Rec Commission suggested the 24 month period as a reasonable time frame. The intention is to provide more time, if needed.

Mr. Hall appreciates putting some sort of time frame on this, but said it makes more sense to have more time, and asked before construction, whether all the money must be raised.

All the money is needed up front, and Ms. Vianese said the playground is like a puzzle with all the pieces fitting together to make it accessible for special needs and challenged individuals, and to make it work and be effective.

Understanding the need for the \$5000 to engage Boundless Playgrounds, Mr. Orsini stated there is nothing that says after hitting this target, that the company must be engaged. The group could wait until they hit \$100,000, and that Kids in Motion has control of when the meter starts ticking on the time frame.

In response, Ms. Vianese said it is in their best interests to contract with the company on the early side because of the systems they have in place; they have hindsight on what works and does not work; and they have information and advice available for the project.

Mrs. Visconti asked where the poster will be displayed in Town for people to see it, and how do people contribute or volunteer for the project.

Ms. Vianese said there is a web site in process now, and the poster goes wherever the Kids in Motion group goes, and there will be flyers at the Fall Festival. Her personal web site is ninav@cox.net.

VOTE The motion passed unanimously by those present.

C. Discussion and action re: Approval of continuation of the Town's Economic Incentive Policy.

MOTION by Mr. Schrumm; seconded by Mr. White.

BE IT RESOLVED that the Town Council approves Resolution #071205-3

RESOLUTION #071205-3

BE IT RESOLVED, that the Town Council approves the continuation of the Town's Economic Incentive Policy, as amended, effective July 1, 2005 through June 30, 2008.

Discussion

Mr. Schrumm stated that this policy has been in effect since 1993 and contributes to the economic development in Cheshire, has been very successful with competition with other towns. A list of Cheshire's companies is attached to the resolution.

David Pelletier, Chairman of the Economic Development Commission (EDC) addressed the Council on the need for continuation of the economic incentive policy because it is an important policy for the Town. The policy is also important for the Town to attract businesses and increase the overall tax base. Cheshire is currently competing with other towns and cities that have enterprise zones (Southington, Meriden, Hamden) and they have a competitive advantage over Cheshire. The EDC feels that the current policy should be maintained. The tax incentive agreements have increased the overall grand list; projects have added an estimated \$10 million to tax collections in real and personal property; the policy has helped attract a wide range of businesses.

As last year, the EDC recommended assistance to manufacturing personal property where appropriate under Section 12-65H of the CGS. This will apply to the state's exemption on newly acquired machinery and equipment; provide exemption for tax assistance on equipment a company presently owns and is bringing to the Town; and this will help attract manufacturing to Cheshire and fill some of the vacant manufacturing space.

EDC recommends that the Town fully provide or partner with businesses to provide off-site infrastructure assistance, where appropriate. EDC also recommends working with the State to obtain assistance in water and sewer lines

to the Apple Valley Mall Site in the I-C zone, which will help in possible development of the site.

EDC Incentive SubCommittee will be working on assistance programs for the Town to offer incentive assistance for information technology, personal property under Section 12-81T of the CGS. Currently neighboring towns have information technology zones in Waterbury and Southington and Meriden. These businesses may receive incentive assistance tied to job creation. EDC does not propose creation of such a zone, but feels there should be assistance related to technology personal property because of the types of businesses that Connecticut is looking to attract, and the types of businesses that may look at Cheshire.

The State EDC has identified industry clusters which the state would like to attract, such as aero space, bioscience, insurance and finance, maritime, plastics, software, and information technology and tourism.

The technology companies would bring in equipment with a market value of at least \$500,000; projections of tax loss would be about \$10,000 over three years; and \$3 million value would bring the tax loss to about \$62,000. Offering this assistance would not be the deciding factor for a company to locate in Cheshire, but it would put the Town on close to a level playing field.

EDC recommends that the incentive policy be reviewed every three years. EDC is interested in conducting a survey to learn what types of programs and financial incentives the Town or other public or private entities could provide to assist the growth of Cheshire businesses. Grant opportunities will be explored to pay for this survey.

At the EDC meeting, Mr. Adinolfi said there was discussion about the three year review, but EDC could change the policy within the three year period.

Mrs. Visconti commented on Cheshire wanting to have a level playing field with neighboring towns; once we have it, the other towns which are poorer want another tax break; and so we are going round and round, and she asked how we get out of this.

Much of this is dictated at the state level, and with creation of enterprise zones, but Mr. Pelletier said EDC has been told that there will be no more enterprise zones created within the State. He is not sure of anything specific that Cheshire can do except to have its incentive policy set up to move quickly on providing incentives to bring businesses to Cheshire.

Mr. Carroll stated that the State creates an uneven playing field on a regular basis, and towns react to that and try to even up their chances. Policies such as this one may not have an impact on economic development, but they are part of the underpinnings to attract people to communities. They are necessary. He

asked about whether this policy is really an incentive policy or award policy for businesses to come to Cheshire.

In response, Mr. Sitko said that Mr. Carroll is correct. He assured the Council that each and every business inquires about some type of incentive. The revenue generated from real estate and personal taxes have to be new to the grand list; they are not looked at in a retroactive fashion. There is competition out there, and businesses are savvy as to what other communities are doing, and they do ask about incentives.

If a company expanded, Mr. Adinolfi asked if incentives apply or not.

They do apply, and Mr. Sitko said there have been past instances. A lot of Cheshire's growth is to keep what you have in town growing and to assist them in their growth efforts. It is looked upon as a partnership between the EDC and the businesses.

Attorney Knott reported that two businesses are in the process of being written up for the policy – one is new construction/new business, and the other one is an expansion of an existing company.

Mr. Schrumm commented on EDC having many guests over the years, and many of these businesses have settled in Cheshire. They picked Cheshire, not only because of the incentive policy, but because their employees feel safe coming here, feel safe in parking lots, many industrial parks are attractively laid out. The manager of Pratt & Whitney stated they stay where they are because employees like coming to work there in the environment. It is the total package a town offers, not just the dollar incentives, and we must think about this carefully when considering attracting high end development. Mr. Schrumm noted that a high end pharmaceutical company would not locate next to a loading dock. The whole package that is offered is looked at, including police and fire protection and other services.

Stating his agreement, Mr. Sitko said that the quality of life issues are very important to a company, i.e. the boundless playground program. It is a cumulative effect for important programs in a town to attract residences and high quality businesses. Mr. Sitko stated that the Council and town administration has done a very good job of maintaining and enhancing that quality of life. Also, the Town Attorney has reviewed the incentive policy carefully; each and every request is looked at in detail; and Attorney Knott continues to protect the interest of the Council and the Town of Cheshire through these agreements.

VOTE The motion passed unanimously by those present.

Chairman Orsini moved item 7G to current status.

G. Discussion and action re: Approval to release future road Extension restriction on Burton Drive property (possible Executive Session)

Attorney Knott recommended that the motion be amended at the end to read:

“As shown on Exhibit A attached to this resolution and made a part hereof.”

MOTION by Mr. Adinolfi; seconded by Mr. Dill.

BE IT RESOLVED that the Town Council approves Resolution #071205-6

RESOLUTION #071205-6

BE IT RESOLVED, that the Town Council hereby releases the “dedication for future extension of street” on the property owned by the Wallinger Grantor Annuity Trust at the end of Burton Drive as shown on Exhibit A attached to this resolution and made a part hereof.

Discussion

Attorney Knott explained that the Council should have already received a map; these minutes will be certified and filed on the land records of the Town of Cheshire and we want an accurate reference.

Mr. Schrumm asked what the PZC thought about Burton Drive being a dead end street. The idea was that it would continue through onto the land now occupied by the greenhouse company. The implication here is that no one will ever want that street to go over to McCausland Court because that is where it would end up.

Attorney Knott said that in order to get here, this needed an 8-24 review by the PZC, and that is one of the things in the planning...connection of roads...and he presumes PZC took this into account. There was also concern about the abutters having access.

Attorney Anthony Fazzino pointed out on the map the yellow portion which is the top of East Johnson Avenue; the brighter yellow highlighter is the Burton Court as it exists today. The Wallinger Family now owns the stretch of land in question and the parcels to the north and south. At the present time they are restricted from any expansion of their building, and they would like to add office space to their building, and it would put it within 100 feet to that area dedicated for future highway purposes. And there is a 100 foot setback in the I-2 zone. So, they cannot expand their office portion of their business. McCausland Court is marked in red on the map; the end of the dark green portion (the strip in

question) goes up to the common boundary of the Wallinger and Kurt Weiss property. The square in the middle of the map is all Kurt Weiss greenhouses. In order for it to be practical for that to go through, they require the abandonment and redevelopment of the Kurt Weiss property. In addition, the strips of land left are permitted by the PZC and the State. Kurt Weiss property has about 800 to 1000 feet of frontage on McCausland Court which will more than adequately allow for development of that property, in addition to the frontage on East Johnson, which is now part of McCausland Court. Mr. Fazzone said he believes it is impractical for Burton Drive to be continued in any kind of meaningful way. The lots with numbers on them have buildings on them.

Mr. Adinolfi asked about PZC discussion and approval of this issue, including approval of the 8-24.

In order for the Council to take any action, Attorney Knott advised that PZC had to approve the 8-24 Review; this is necessary; it was requested by the Town Manager; and PZC response is in the Council packet.

Attorney Knott reported that the 8-24 Review was acted upon at the June monthly meeting of the PZC; there was little discussion; and it was unanimously approved.

Mr. Carroll asked if the Town Attorney had any concerns about this resolution.

In response, Attorney Knott stated the most important recommendation comes from the Planning and Zoning Commission because they require these dedications to avoid things which Mr. Fazzone was talking about. Their staff review and PZC review indicate it is not necessary for future development. If that is the case it is better to clear it off the land records.

VOTE The motion passed unanimously by those present.

D. Discussion and action re: Authorization to apply for a Small Cities Grant to fund improvements to Cheshire Housing Authority's Affordable housing properties.

MOTION by Mr. Schrumm; seconded by Mr. Carroll.

BE IT RESOLVED that the Town Council approves Resolution #071205-4

RESOLUTION #071205-4

BE IT RESOLVED, that the Town Council authorizes the application for a Small Cities Grant to fund improvements to the Cheshire Housing Authority's affordable housing properties and

BE IT FURTHER RESOLVED, that Michael A. Milone, appointed as Town Manager on May 5, 2000 with an indefinite term is authorized to enter into and execute agreements and contracts on behalf of the Town of Cheshire for said grant.

Discussion

Mr. Schrumm explained that this matter was discussed at the June special meeting of the Council. It is a request for a grant from the State to help maintain the CHA properties.

VOTE The motion passed unanimously by those present.

E. Discussion re: Rental of additional voting machines for November election.

Town Manager Milone reported that he received a memorandum from Registrar of Voters Abbate and Looker, bringing to his attention and the Council's attention that there will be four additional voting machines needed for the November election. It was expected that the State would provide the machines, but the contract was not executed. Last year the Town of Southington loaned 4 machines to Cheshire, but these machines are not available this year. The Registrars wanted the Council to know that four voting machines must be rented at a cost of \$3000, and this expenditure may cause the department budget to be over spent.

**F. Set public hearing for proposed amendment to the police Retirement benefit Ordinance 2-164(b)(2).
TABLED**

8. TOWN MANAGER'S REPORT AND COMMUNICATIONS

A. Monthly Status Report (in Council packets)

B. Monthly Departmental Status Reports (in Council packets)

C. Other

- F.Y. '06 Budget Monthly Report – July is the first month of the new fiscal year and per the Town Charter the monthly report is before the Council.
- F.Y. '05 Budget Monthly Report – the \$850,000 budget surplus is expected to increase by about another \$100,000 due to the large number of building permits and increase in the real estate conveyance tax payments; a final report on the fiscal year budget and year end transfers

will be given to the Council in August. With the larger surplus Mr. Milone would like to redirect some additional money to the medical benefits trust fund and the heart and hypertension trust fund.

- Community Pool Status Report – June was a successful revenue month for the pool with \$92,000 in revenue; June 2004 was \$62,000; October 2003 revenue was \$142,000 with offering of a 14 month membership with a 12 month fee. The marketing initiative helped with the increase in revenue; the family pool/free swim event had about 800 people in attendance, and 50 new family membership were taken out in June. Mr. Milone reported that the family day event will be held annually on the first Saturday after the close of school; and, there will be the same type of event on the day of the Fall Festival.
- Polish Olympic Team – will be training at the Cheshire Community Pool beginning Friday, July 15th from 9 a.m. to 11 a.m. A reception for the team hosted by the CHS Girls' Swim Team and Parents will take place at 11 a.m. The Town of Cheshire will present a proclamation and a remembrance token of some kind to the members of the team. It is hoped there will be television coverage by local sportscasters.
- Farm Building Tax Exemption Public Hearing – this public hearing will be held in August.
- CRRA Wallingford Plant Tour – Mr. Milone met with the Plant Manager and a tour for Council members will be scheduled on a date to be determined; the tour will be two hours long beginning at 9 a.m. or 10 a.m.
- CEP Budget – will be delivered to Council members on Friday, July 15th.
- CEP Meeting dates – the first meeting will be held on Monday, July 25th, beginning at 5:30 p.m. with a bus tour of Town buildings and facilities with capital items; the second meeting will be held on Wednesday July 27th beginning at 5:30 p.m. with a bus tour of Town buildings and facilities to see capital items.

**9. TOWN ATTORNEY'S REPORT AND COMMUNICATIONS
(For Executive Session)**

10. REPORT OF COMMITTEES OF THE COUNCIL.

A. Chairman's Report.

Chairman Orsini advised the Council that there would be no second meeting in July.

B. Committee Reports.

Audit – Mr. Dill reported that the Engagement Letter has been received from McGladrey & Pullen, the auditing firm which will conduct the Town's audit.

Budget – Mr. Schrumm reported that the CEP meetings have been scheduled and Council members were asked to report any scheduling conflicts to the Town Manager's Office.

Ordinance – Mr. Carroll informed the Council that no meetings are scheduled.

Personnel – Mr. Dill did not have a report.

Solid Waste – Mrs. Visconti and the committee look forward to the CRRRA tour and will provide a report after the tour takes place.

Planning – Mr. White did not have a report.

C. Miscellaneous

**11. APPROVAL OF MINUTES
Public Hearings and Regular Meeting of June 14, 2005 and
Special Meeting of June 28, 2005**

MOTION by Mr. Hall; seconded by Mr. Dill.

MOVED to approve the minutes of June 14, 2005 and June 28, 2005 subject to corrections, additions, deletions.

VOTE The motion passed unanimously by those present.

12. MISCELLANEOUS AND APPOINTMENTS

A. Liaison Reports

B. Appointments to Boards and Commissions

MOTION by Mr. Hall; seconded by Mr. Carroll.

MOVED that James Brennan, (D) 35 Troutbrook Road, be appointed as Alternate to the Planning and Zoning Commission, to replace Seth Krohn, term of office present to 12/5/05.

VOTE The motion passed unanimously by those present.

13. COUNCIL COMMUNICATIONS

A. Letters to Council

B. Miscellaneous

14. EXECUTIVE SESSION

(Mr. Ecke entered the meeting at 9:30 p.m.)

A. Pending Claims and Litigation

B. Land Transfers

C. Personnel Matters

MOTION by Mr. White; seconded by Mr. Dill.

MOVED to enter Executive Session at 9:35 p.m. to include the Town Manager and Town Attorney to discuss land acquisition.

VOTE The motion passed unanimously by those present.

MOTION by Mr. Dill; seconded by Mr. Hall.

MOVED to exit Executive Session at 9:50 p.m.

VOTE The motion passed unanimously by those present.

15. ADJOURNMENT

MOTION by Mr. Dill; seconded by Mr. White.

MOVED to adjourn the July 12, 2005 Town Council Meeting at 9:50 p.m.

VOTE The motion passed unanimously by those present.

Attest:

Marilyn W. Milton. Clerk
Cheshire Town Council

